



Unionville Community Fair, Inc.

BOX 298, UNIONVILLE, CHESTER COUNTY, PENNSYLVANIA 19375

Chester County's Largest Display of Community Products
www.ucfairinc.org

2011 FOOD VENDOR APPLICATION

Fair Dates: 9/30/2011-10/02/2011 Rain or Shine Event

- * Friday 9am-9pm**
- * Saturday 9am -9pm**
- * Sunday 10am - 4pm (4-6pm optional)**

Business/Organization Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Cell/Pager: _____ Email: _____

Space requirements : _____

Power Needs:

- No electricity needed
- Using own generator
- Using propane
- 110V Electric Hookup Needed. **\$35/day/circuit.** Vendors requiring more than one circuit will be charged accordingly at the discretion of the Unionville Community Fair. (Non-profit food vendors exempt from electricity fees).
- Other _____

List all items for sale and the associated price:

Complete this page as well as the following two pages containing Rules and Regulations. Sign application, make copies for your records and mail all three pages along with fee for electricity to: The Unionville Community Fair, Inc P.O. Box 298 Unionville PA 19375. Please contact Berta Rains, Food Vendor Chair at foodvendors@ucfairinc.org for further information.



Unionville Community Fair, Inc.

BOX 298, UNIONVILLE, CHESTER COUNTY, PENNSYLVANIA 19375

Chester County's Largest Display of Community Products
www.ucfairinc.org

2011 FOOD VENDOR RULES AND REGULATIONS

Fair Contract between _____ and Unionville Community Fair Committee for 9/30/2011-10/02/2011 is as follows:

- Food vendors must supply a detailed menu and pricing. Vendors who do not adhere to approved menu will be required to stop selling unapproved items.
- Food Vendors must include payment for electricity at a rate of \$35/day/electrical circuit, by **September 1, 2011, with application**. Make checks payable to: Unionville Community Fair, Inc. P.O. Box 298, Unionville, PA 19375.
- Vendors are not permitted to tamper with electrical or water hookup. These services will be provided by authorized Fair personnel.
- Food Vendors are required to remain open during all Fair hours unless otherwise approved.
- Vendors will be notified of their acceptance status by E- mail by **September 1, 2011**. Application decisions are based on the needs of The Unionville Community Fair and are final.
- Unionville Community Fair reserves the right to deny booth with inappropriate or other unacceptable content.
- All vendors are responsible for maintain safe and non hazardous vendor areas (this includes but is not limited to all signage and canopies being properly tied down and wind resistant). The Fair reserves the right to inspect all vendor areas for safety and requires the vendor to remedy potential hazards. Failure to comply by the vendor could result in termination of this contract at the discretion of the Fair.
- Vendors are not permitted to use the name "The Unionville Community Fair, Inc." or its logo on vendor products without written permission from The Unionville Community Fair.
- Vendors must abide by all public safety regulations and/or decision of the representatives of local fire departments, police departments, or the Fair Committee.

1. INSURANCE REQUIREMENTS

An insurance certificate listing as additionally insured "The Unionville Community Fair, Inc", and "Landhope Investors" should accompany this contract at least two (2) weeks prior to the event. Personal and Advertising injury limit must be no less than \$1,000,000.00 (one million). Vendors failing to submit this certificate will not be allowed to participate.

2. FIRE SAFETY

Food booths are required to display the appropriate rated Fire Extinguisher if any of the following are used: an open flame, grill, propane tank, pizza oven, or fryer is being used. The use of propane tanks must be secured and be standing up right. All vendors using grease must have a non-flammable surface placed underneath booth space to prevent spillage. Vendors are responsible for removing all trash and grease from their area each evening.



Unionville Community Fair, Inc.

BOX 298, UNIONVILLE, CHESTER COUNTY, PENNSYLVANIA 19375

Chester County's Largest Display of Community Products
www.ucfairinc.org

2011 FOOD VENDOR RULES AND REGULATIONS, cont'd

3. HEALTH DEPARTMENT REQUIREMENTS

Food booths are required to operate under the Pennsylvania Food Code and should obtain necessary health permits by contacting CHESTER COUNTY HEALTH DEPARTMENT at 610-344-6225. Any associated fees are the vendor's responsibility.

4. PA SALES TAX

Vendors who are not tax-exempt are required under the State of Pennsylvania are required to collect sales tax in accordance within state guidelines. The Unionville Community Fair will not be held responsible for collecting taxes for vendors. Any vendor who must report tax and does not have valid sales and use tax ID, may contact the Pennsylvania Department of Revenue at 1-717-787-1064.

5. FEES

- FOR PROFIT FOOD VENDOR- 20% of GROSS PROFITS.
- NON PROFIT FOOD VENDOR-15% of GROSS PROFITS.

Gross Profit Payments will be collected by the Unionville Community Fair at the end of each business day, accompanied by a supporting register receipt(s).

- ELECTRIC: Charged at a rate of \$35.00/day/circuit. Additional electrical needs will be billed to the vendor accordingly. **This fee must be included in application and recieved by September 1, 2011. Make checks payable to: Unionville Community Fair, Inc. and mail to: P.O. Box 298, Unionville, PA 19375**

6. HOLD HARMLESS CLAUSE

Vendor, its officers, and members shall hold harmless and defend The Unionville Community Fair, Inc. and its agents, officers and volunteers from all liability, judgments, suits, costs and actions, including attorneys' fees and all costs of litigation of every kind and description brought or rendered against The Unionville Community Fair, Inc. as a result of loss, damage, or injury of persons or property by reason of any act or failure to act by its officers, members or volunteers.

GENERAL RELEASE AND ACCEPTANCE OF RULES AND REGULATIONS: The applicant(s) have read the rules and regulations and agree to abide by said rules. In addition, the applicant(s), do expressly release the Unionville Community Fair from all liability for injury, damage or loss to persons or property.

SIGNATURE OF APPLICANT: _____

NAME OF VENDOR: _____ DATE: __/__/____