



**The Unionville Community Fair will take place October 3–5, 2008 at the Landhope Farms property (Routes 82 and 926, Kennett Square, Pa).**

**Fair hours are:**

- \* **Friday from 9am-9pm**
- \* **Saturday from 9am –9pm**
- \* **Sunday from 10am – 4pm (4-6pm optional)**
- \* **The Fair will be held rain or shine.**

**Rules and Regulations:**

- All food vendors must supply a detailed menu and pricing with their completed application. Vendors who do not adhere to their approved menu will be required to stop selling unapproved items and may not be invited back.
- Participants are required to remain open during all Fair hours.
- Vendors will be notified of their acceptance status by E- mail. Space assignment and set-up information will be E- mailed by **September 12, 2008.**
- The Unionville Community Fair is held rain or shine.
- Please provide two pictures of vendor booth
- The application decisions are based on the needs of The Unionville Community Fair and are final. Vendors will be notified of their acceptance status by e-mail. Failure to submit required information will delay this process.
- Unionville Community Fair reserves the right to deny booth with inappropriate or other unacceptable content.
- Fair Contract between \_\_\_\_\_ and Unionville Community Fair Committee for Fair Dates of October 3-5<sup>th</sup> 2008 is as follows.

**1. INSURANCE/ LIABILITY (ALL VENDORS)**

Vendor agrees to hold the Unionville Fair Committee harmless from any an all liability arising out of the vendor's occupancy of the fairgrounds. The Unionville Community Fair cannot accept responsibility for damage or injury to persons, property, including exhibits during the Fair. Vendors must abide by all public safety regulations and/or decision of the representatives of local fire departments, police departments, or the Fair Committee. (An insurance certificate listing as additionally insured “The Unionville Community Fair, Inc”, and “Landhope Investors, Inc.” should accompany this contract at least two (2) weeks prior to the event. Personal and Advertising injury limit must be no less than \$1,000,000.00 (one million). Vendors failing to submit this certificate will not be allowed to participate.

**2. FIRE SAFETY (FOOD OR DEMONSTRATION BOOTHS WITH OPEN FLAMES)**

Food booths are required to display the appropriate rated Fire Extinguisher if any of the following are used: an open flame, grill, propane tank, pizza oven, or fryer is being used. The use of propane tanks must be secured and be standing up right. All vendors using grease must have a non-flammable surface placed underneath booth space to prevent spillage. Vendors are responsible for removing all trash and grease from their area each evening.

**3. HEALTH DEPARTMENT (FOOD)**

Food booths are required to operate under the Pennsylvania Food Code and should obtain necessary health permits by contacting CHESTER COUNTY HEALTH DEPARTMENT at 610-344-6225. Any associates fees are the vendor's responsibility.

**Rules and Regulations continued:**

TAXES (ALL VENDORS)

4) Any vendors who are not tax-exempt are required under the State of Pennsylvania to collect appropriate sales tax in accordance with state guidelines. The Unionville Community Fair will not be held responsible for collecting taxes for its vendors. Any vendor who must report tax and does not have a valid sales and use tax ID, should obtain one by calling the Pennsylvania Department of Revenue at 1-717-787-1064.

**GENERAL RELEASE AND ACCEPTANCE OF RULES AND REGULATIONS:**

The applicant(s) have read the rules and regulations and agree to abide by said rules. In addition, the applicant(s), do expressly release the Unionville Community Fair from all liability for injury, damage or loss to persons or property.

SIGNATURE OF APPLICANT: \_\_\_\_\_

NAME OF VENDOR: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

**GENERAL RELEASE AND ACCEPTANCE OF SPACE FEES:**

If accepted into the fair, vendor agrees to pay:

- FOR PROFIT FOOD VENDOR 20% of GROSS PROFITS.
- NON\_PROFIT FOOD VENDOR 15% of GROSS PROFITS.

**Payments are due at the end of each business day, accompanied by a supporting register receipt(s). Present your payment to the UCF Food Vendor Chair or authorized UCF representative. Make checks payable to "THE UNIONVILLE COMMUNITY FAIR, INC".**

OTHER AGREEMENT AS FOLLOWS list any other agreements made with vendor here:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ELECTRICAL FEE FOOD VENDORS:** Electric will be hooked up by Fair Committee and charged at a rate of \$35.00 per day.

Special Note:

Accepted vendors will not be allowed to use the name “The Unionville Community Fair, Inc.” or any of The Unionville Community Fair logos on their products without written permission from The Unionville Community Fair Board of Directors.

Hold Harmless Clause:

Vendor, its officers, and members shall hold harmless and defend The Unionville Community Fair, Inc. and its agents, officers and volunteers from all liability, judgments, suits, costs and actions, including attorneys’ fees and all costs of litigation of every kind and description brought or rendered against The Unionville Community Fair, Inc. as a result of loss, damage, or injury of persons or property by reason of any act or failure to act by its officers, members or volunteers.

Outreach:

The Unionville Community Fair encourages all participating Food Vendors to offer goods or services, that would be suitable, to be used as fund raising for the UCF Auction event.

**For further information contact:** Wendi Subers at [wendisubers@aol.com](mailto:wendisubers@aol.com), by fax 610-347-6145 or by mail at The Unionville Community Fair, Inc P.O. Box 298, Unionville, PA 19375. Wendi can be reached at 484-883-5533 (cell phone).