

The Unionville Community Fair, Inc
October 2-4, 2009
Kennett Square, PA

APPLICATION FOR NON-PROFIT VENDOR SPACE RENTAL

Hours of Operation: Friday and Saturday 9am-9pm, Sunday 10am-4pm

Please complete and return to:
The Unionville Community Fair, Inc
P.O. Box 298
Unionville, PA 19375
Attn: Dave Lichter

I/We hereby apply for display space(s), as indicated below, for our use at The Unionville Community Fair fairgrounds at Landhope Farms property, 101 East Street Road, Kennett Square, PA 19348 (1 mile north of route 1, at the corner of routes 82 and 926). I/We () have or () have not previously exhibited at the Fair. Most recent participation date was _____.

I/We understand that spaces will be charged at the following rate:

Outside Space available 15' x 15' \$50 / day (\$150/3 days)
(May provide own tent or canopy properly weighted or anchored.)

Inside Tent Space available 10' x 10' \$450/ 3 day requirement

I/We request the following space choice(s).

_____ Outside space(s) for Friday, 10/2/09 @ \$50 per space = _____

_____ Outside space(s) for Saturday, 10/3/09 @ \$50 per space = _____

_____ Outside space(s) for Sunday, 10/4/09 @ \$50 per space = _____

_____ Inside spaces(s) for Friday - Sunday, 10/2/09-10/4/09 = \$450

Electricity: (limited availability)

- No electricity needed
- 110V hookup needed \$35 **per day** (days x number of days) = _____

Total of enclosed check = _____
(Make checks payable to Unionville Community Fair, Inc.)

Space request will be honored on a first come first serve basis determined by the postmark date on application.

***Organizations interested in providing volunteer services in the areas of Set-Up, Parking, and Clean Up in exchange for space rental fees, can make their request to Dave Lichter, Vendor Chair for consideration.**

Non-Profit Vendor Information-Agreement of Understanding

I/We will sell/exhibit the following items: _____

Please enclose photographs, brochures and/or slides of your work. These will be returned after exhibitor selections and space assignments are made. A committee will review your application; therefore, it is important that the content of the item(s) of which you are promoting be completely represented. We reserve the right to remove any items not listed on your application.

I/We are enclosing our check, payable to The Unionville Community Fair, Inc. P.O. Box 298, Unionville, PA 19375, Attn: Dave Lichter, in the amount of \$_____ which represents full payment for indicated space(s). It is understood that if I/we are not selected as a vendor assigned space, our check will be returned.

I/We have read and understand the VENDOR INFORMATION AND REGULATIONS that are a part of this contract and acknowledge that I/we may not cancel this contract once space is assigned.

Date: _____, 20____

Organization/Company Name: _____

Tax Exemption # or Proof of Non-Profit Status (attached)_____

Contact Person:_____

Address: _____

Telephone / Cell: _____

Fax: _____

Email: _____

Signature

Print Name

Applications must be received by September 25, 2009.

The Unionville Community Fair, Inc Vendor Information and Regulations

1. Set-Up Hours: Friday, Saturday, October 2 & 4, 7:00am-8:30am, and Sunday 8:00am-9:30am (**There will be no exceptions**) All vehicles **must** be moved to designated exhibiter parking area by 9:00am Friday & Saturday, and on Sunday by 10am.
2. Removal of Display(s): Booths must remain in operation Friday & Saturday until 8:00pm, on Sunday until 4:00pm, at which time dismantling and packing may begin, at vendor's discretion. Vendors have the option to continue operation until the fair closes each day.
3. Care of Vendor Space:
 - Vendor shall maintain and care for occupied show space and are responsible for disposal of all trash. Trash containers are available throughout the fairgrounds.
 - Booths must be tended at all times to during hours of operation as described.
 - Booths may remain in place at the close of business each evening or display may be removed at vendor discretion.
 - Vendors are not permitted to sell, distribute information or solicit fairgoers outside of their rental space.
 - All signage must be authorized by the Unionville Community Fair.
 - Any unauthorized signage will be removed.
4. Subletting Space: No space shall be sublet.
5. Security: Will be on duty throughout the event. However, The Unionville Community Fair, Inc. cannot be responsible for any damaged or stolen property/merchandise/exhibit items.
6. Vendor cancellations: NO REFUNDS will be made for cancellations.
7. Copies of Application: Copies are available at www.ucfairinc.org and may be downloaded at your convenience as needed.
8. Vendors are responsible for providing their own tables, chairs, and cover.

Special Note:

Accepted vendors will not be allowed to use the name "The Unionville Community Fair, Inc." or any of The Unionville Community Fair logos on their products without written permission from The Unionville Community Fair Board of Directors.

Hold Harmless Clause:

Vendor, its officers, and members shall hold harmless and defend The Unionville Community Fair, Inc. and its agents, officers and volunteers from all liability, judgments, suits, costs and actions, including attorneys' fees and all costs of litigation of every kind and description brought or rendered against The Unionville Community Fair, Inc. as a result of loss, damage, or injury of persons or property by reason of any act or failure to act by its officers, members or volunteers.

For further information contact: Dave Lichter at dave.lichter@ucfairinc.org or by mail at The Unionville Community Fair, Inc P.O. Box 298, Unionville, PA 19375